**Regular Meeting**   **City of Clayton, Iowa**  **December 19, 2022**

**Minutes Council Chambers 6:00 P.M.**

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**Call to Order:**  Mayor Hart called the meeting to order at 6:00PM with roll call and pledge of allegiance.

**Council Attendance:** Brandel, Kinkead, Kuehl-Berns, Staake, Schultz in attendance.

Motion by Staake, second by Brandel to approve the consent agenda to include the agenda. Motion by Kinkead, second by Schultz to approve minutes from 11/21/2022, bills and claims from 11-17-22 to 12-19-22, November treasurer’s and budget reports, and clerk activity report. Roll call vote, all ayes, motion carried.

|  |  |  |
| --- | --- | --- |
|   | **Revenues** | **Expenditures**  |
| General Fund |  $ 4165.58 | $ 3644.53 |
| Cemetery |   |   |
| Road Use Tax |  $ 316.10  |  $ 136.00  |
| Local Options Tax |  $  |   |
| School Playground |  |  |
| Water |  $ 1194.96 |  $ 2998.13 |
| **Total** |  **$ 5676.64** |  **$ 6642.66**  |
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| --- | --- |
| **Bills and Claims from to November 21, 2022 to December 19, 2022** |  |
|  |  |  |  |  |
|  | **Name** | **Memo** | **Fund** | **Amount** |
| **The following were paid per Resolution #2017-9 authorizing the payment of claims by electronic funds transfer:** |
|  | IPERS | Iowa Retirement | GW | 99.73 |
| **The following were paid per Resolution #2016-4 authorizing the payment of claims prior to Council approval:**People Services Jan Srvs, Postage W 2460.00Degnan-Green Ins Annual 23-24 renewal GW 5497.00Summit Supply Corp Playground Dome equip GW 3701.45 Hawkins Azone 15, fuel surcharge W 158.63 |
| **The following bills presented for payment:** |  |  |
|  | Nichole Michels | 31@$14/hr=434.00 | GW | 372.50 |
|  | Robert Creery | 4 weeks @ 50/wk=$250.00 | W | 17211 |
|  | Cathy Staake | 5 mtgs @ 20.00 | GW | 92.35 |
|  | Scott Kinkead | 6 mtgs@ 20.00 | GW | 110.82 |
|  | Tom Brandel  | 6 mtgs @ 20.00 | GW | 110.82 |
|  | Toni Schultz | 5 mtgs @ 20.00 | GW | 92.35 |
|  | Kaitlyn Kuehl-Berns | 6 mtgs @ 20.00 | GW | 110.32 |
|  | Dave Hart | 6 mtgs @ 50.00 | GW | 276.78 |
|  | Allamakee- Clayton Electric Cooperative | Electric | GW | 605.53 |
|  | Alpine Communications | Phone/Internet | GW | 91.77 |
|  | Schuster & Mick | Legal research, SOO Franchise | GW | 325.00 |
|  | Hawkeye Sanitation, Inc. | Monthly Garbage/Recycling | G | 527.40 |
|  | Keystone Lab. | 308 1st St | W | 14.25 |
|  | KANN MFG | Sign Brackets | GW | 582.75 |
|  | Fisk Farm and Home  | Additional driveway markers | W | 67.79 |
|  |  |  |  |  15,469.85 |

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|  |  |  |  |  |

No Public Comments

Motion by Kuehl-Berns, second by Schultz to accept the renewal of City Insurance policy for 23-24 pending removal of bathroom insurance. Roll call vote, all ayes, motioned carried.

Seth from Peoples Services reported that on Nov 14th the mixer was turned back on due to winter weather coming and presentation of water freezing.

There were 2 applicants for the City Clerk position. Mayor Hart and ProTeam Staake met with one applicant and the other applicant was present via ZOOM to answer questions. After discussion, motion by Brandel, second by Kinkead to hire Erin Schmelzer as City Clerk effective January 1st 2023 @ $14/hr. with a 90-day probation period. Roll call vote, all ayes, motioned carried.

Motion by Staake, second by Schultz to approve Resolution 2022-16 to set a public hearing for January 16, 2023 for proposal to vacate and sell a portion of MainStreet (Lot B) to Matt McLane for $2500.00. Roll call vote, all ayes, motioned carried.

Motion by Kinkead, second by Schultz to accept offer by Matt McLane of $2500.00 to purchase city property on Main St (LotB) pending public hearing approval. Roll call vote, all ayes, motioned carried.

Mayor’s report: Playground dome equip. arrived today

Motion by, second by to adjourn meeting @ 6:56PM. Roll call vote, all ayes, motion carried.

 Next regular meeting will be January 16th 2023 at 6:00 P.M.

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ATTEST: Dave Hart, Mayor

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